

To: Chair & Members of the Executive

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Friday, 9 July 2021

Dear Councillor

EXECUTIVE

You are hereby summoned to attend a meeting of the Executive of the Bolsover District Council to be held in the Council Chamber, The Arc, Clowne on Monday, 19th July, 2021 at 10:00 hours.

Register of Members' Interests - Members are reminded that a Member must within 28 days of becoming aware of any changes to their Disclosable Pecuniary Interests provide written notification to the Authority's Monitoring Officer.

You will find the contents of the agenda itemised from page 2 onwards.

Yours faithfully



Solicitor to the Council & Monitoring Officer



We speak your language
Polish **Mówimy Twoim językiem**
Slovak **Rozprávame Vaším jazykom**
Chinese **我们会说你的语言**

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If you require an adjustment to enable you to participate in or access the meeting please contact the Governance Team at least 72 hours before the meeting starts.

EXECUTIVE AGENDA

*Monday, 19th July, 2021 at 10:00 hours taking place in the Council Chamber, The Arc,
Clowne*

Item No.	PART 1 – OPEN ITEMS	Page No.(s)
1.	Apologies For Absence	
2.	Urgent Items of Business	
	To note any urgent items of business which the Chairman has consented to being considered under the provisions of Section 100(B) 4(b) of the Local Government Act 1972.	
3.	Declarations of Interest	
	Members should declare the existence and nature of any Disclosable Pecuniary Interest and Non Statutory Interest as defined by the Members' Code of Conduct in respect of:	
	a) any business on the agenda	
	b) any urgent additional items to be considered	
	c) any matters arising out of those items	
	and if appropriate, withdraw from the meeting at the relevant time.	
4.	Minutes	5 - 10
	To consider the minutes of the last meeting held on 21 June 2021.	
	<u>MATTERS REFERRED FROM SCRUTINY</u>	
	None	
	<u>BUDGET & POLICY FRAMEWORK ITEMS</u>	
	None	
	<u>NON KEY DECISIONS</u>	
5.	Financial Outturn 2020-21	11 - 47
6.	Corporate Debt 2020-21	48 - 54
7.	Outside Body Appointments	55 - 62
	<u>KEY DECISIONS</u>	
8.	Award of Phase 2 External Wall Insulation works via EEM Framework	63 - 66

9. Exclusion of the public

To move:-

“That under Section 100(A)(4) of the Local Government Act 1972 (as amended), the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in the stated Part 1 of Schedule 12A of the Act and it is not in the public interest for that to be revealed.” [The category of exempt information is stated after each item].

PART 2 - EXEMPT ITEMS

NON KEY DECISIONS

10. Planning Policy Team To Follow

KEY DECISIONS

11. Bolsover Community Woodlands Project 67 - 146

EXECUTIVE

Minutes of a meeting of the Executive of the Bolsover District Council held in the Council Chamber, The Arc, Clowne on Monday, 21 June 2021 at 10:00 hours.

PRESENT:-

Members:-

Councillor Steve Fritchley in the Chair

Councillors Duncan McGregor (Vice-Chair), Mary Dooley, David Downes, Clive Moesby, Liz Smyth and Deborah Watson.

Officers:- Lee Hickin (Director of Corporate Resources & Head of Paid Service), Karen Hanson (Director of Environment and Enforcement), Grant Galloway (Director of Development), Theresa Fletcher (Head of Finance and Resources & Section 151 Officer), Chris Fridlington (Assistant Director of Development), Victoria Dawson (Head of Housing Management and Enforcement), Ian Barber (Head of Property Services & Housing Repairs), Pam Brown (Head of Leader's Executive and Partnerships), Jim Fieldsend (Team Leader – Solicitor), Kath Drury (Information, Engagement and Performance Manager), Nicola Calver (Governance Manager), Ann Bedford (Customer Standards and Complaints Officer), Helena Skeavington (Contract Administrator - QS) and Amy Bryan (Senior Governance Officer).

Councillors Anne Clarke, Nick Clarke and Tricia Clough all observed the meeting remotely via Zoom. Councillor Tricia Clough declared an interest in Item 11 – Sale of Land in Glapwell. Councillor Clough was not present for this item.

EX1-21/22 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Sandra Peake.

EX2-21/22 URGENT ITEMS OF BUSINESS

There was no urgent business to be considered at the meeting.

EX3-21/22 DECLARATIONS OF INTEREST

Members were requested to declare the existence and nature of any disclosable pecuniary interests and/or other interests, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time.

Councillor Liz Smyth declared a Disclosable Pecuniary Interest in Item 12 – Review of Additional Restrictions Grant (Second Criteria) and Local Restrictions Support Grant (Open). Councillor Smyth left the room during the consideration of this item and did not participate in the discussion or vote on this item.

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EX4-21/22 MINUTES

Moved by Councillor Steve Fritchley and seconded by Councillor Duncan McGregor **RESOLVED** that the minutes of a meeting of the Executive held on 24 May 2021 be approved as a true and correct record.

NON KEY DECISIONS

EX5-21/22 AMBITION PLAN TARGETS PERFORMANCE UPDATE - JANUARY TO MARCH 2021 (Q4 - 2020/21)

Executive considered the report of the Portfolio Holder – Corporate Governance which reported on the quarter 4 outturns for the Council Ambition 2020-2024 targets.

Out of the 31 targets, 19 (61%) were on track, 5 (15%) had been affected by Covid-19, 2 (6%) had been achieved but behind target date, 1 (3%) was not achieved for 2020/21 and 4 (13%) had been achieved.

Details of each target and the related performance, together with actions taken to address any delays, were appended to the report.

Moved by Councillor Duncan McGregor and seconded by Councillor Mary Dooley **RESOLVED** that the quarterly outturns against the Council Ambition 2020-2024 targets and relevant service indicators be noted.

(Director of Corporate Resources)

REASON FOR DECISION:

This was an information report to keep Members informed of progress against the Council Ambition targets, noting achievements and any areas of concern.

OTHER OPTIONS CONSIDERED:

Not applicable to this report as it provided an update overview of performance against agreed targets.

EX6-21/22 LOCAL GOVERNMENT AND SOCIAL CARE OMBUDSMAN DECISION

Executive considered a report of the Monitoring Officer which set out a decision that had been made by the Local Government and Social Care Ombudsman (LGSCO). The decision was regarding a complaint that had been made in relation to works that had been carried out on the complainant's home. The LGSCO upheld the complaint, finding maladministration and injustice and set out a number of actions for the Council to undertake in response.

The final decision of the LGSCO, dated 5 January 2021, was attached to the report at Appendix 1.

Moved by Councillor Duncan McGregor and seconded by Councillor Mary Dooley **RESOLVED** that the contents and recommendations of the Local Government and Social

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Care Ombudsman decision be noted.

(Monitoring Officer)

REASON FOR DECISION:

This was an information report to inform Members of the Local Government and Social Care Ombudsman decision.

OTHER OPTIONS CONSIDERED:

Not applicable to this report as it was for information only.

EX7-21/22 CONTRACT FOR THE REPLACEMENT OF EXTERNAL DOORS FOR BOLSOVER DISTRICT COUNCIL

Executive considered a report of the Portfolio Holder – Housing that sought approval to award the contract for the replacement of entrance doors to the Council's domestic property stock on a responsive nature.

The scope of the contract was to undertake surveys and to supply and install GRP composite and uvpc entrance doors.

Moved by Councillor Steve Fritchley and seconded by Councillor Duncan McGregor
RESOLVED that –

- 1) Evendine Utilities Ltd be awarded the contract for the replacement of entrance doors following the tender evaluation by Housing Repairs and Procurement.
- 2) delegated authority be given to the Head of Property Services & Housing Repairs to extend the contract after the first two years.
- 3) progress on the contract be reported through the Housing Stock Group.

(Head of Property Services & Housing Repairs)

REASON FOR DECISION:

To award a contract for the replacement of entrance doors to the Councils domestic property stock on a responsive nature.

OTHER OPTIONS CONSIDERED:

No alternative options were considered.

EX8-21/22 EXCLUSION OF THE PUBLIC

Moved by Councillor Duncan McGregor and seconded by Councillor Steve Fritchley
RESOLVED that under Section 100(A)(4) of the Local Government Act 1972 (as amended), the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in the stated Part 1 of Schedule 12A of the Act and it is not in the public interest for that to be revealed. [The category of exempt information is stated after each Minute].

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PART 2 - EXEMPT ITEMS

KEY DECISIONS

EX9-21/22 EXTENSION TO ASHBOURNE COURT

Executive considered a report of the Portfolio Holder – Housing that sought approval to appoint a contractor to undertake the construction of extensions at Ashbourne Court.

The report stated that Housing Services had identified a need to increase the capacity at this residence. The project was for the construction of two extensions to the existing building, which would provide 14 new flats.

Moved by Councillor Steve Fritchley and seconded by Councillor Duncan McGregor **RESOLVED** that Davlyn Construction be awarded the contract to construct two nr. extensions at Ashbourne Court, Shirebrook, in accordance with the tendered specification and following the tender evaluation.

(Director of Development)

REASON FOR DECISION:

The tender evaluation group were in unanimous agreement that the tender submitted by Davlyn Construction Ltd represented a highly competitive submission, and the company had provided excellent work on other projects.

OTHER OPTIONS CONSIDERED:

Not adding the extensions would reduce tenant choice to be housed local to where they currently lived.

[Paragraph 3]

EX10-21/22 THE PROVISION OF HANDYPERSON AND CLEANING SERVICES AT BOLSOVER DISTRICT COUNCIL BUSINESS CENTRES

Executive considered a report of the Portfolio Holder – Growth / Economic Development that reported the outcome of a procurement exercise for the delivery of cleaning and handyperson services at the business centres – Pleasley Vale Business Park and the Tangent Business Hub. The report sought approval to award two contracts, one for cleaning services and one for handyperson services.

Moved by Councillor Liz Smyth and seconded by Councillor Mary Dooley

RESOLVED that –

- 1) the appointment of the preferred supplier – aAFD Services Ltd – to provide cleaning services at Pleasley Vale Business Park and the Tangent Business Hub, in line with their tender submission, be supported.
- 2) the appointment of the preferred supplied – Phosters (FM) Ltd – to provide Handyperson services at Pleasley Vale Business Park and the Tangent

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Business Hub, in line with their tender submission, be supported.

- 3) the Head of Property Services and Housing Repairs be given delegated authority to appoint the preferred suppliers.

(Head of Property Services and Housing)

REASON FOR DECISION:

Following completion of the tender exercise both bidding companies provided the most competitive bids and scored well on quality.

OTHER OPTIONS CONSIDERED:

An alternative option was set out in the report. This was rejected due to the additional costs that would be incurred.

[Paragraph 3]

EX11-21/22 SALE OF LAND IN GLAPWELL

Executive considered a report of the Portfolio Holder – Corporate Governance, which presented two offers that had been received to buy a strip of land at the end of Park Avenue, Glapwell.

The report set out the background to the sale of the land and details of the two offers that had been received.

Councillor Duncan McGregor spoke to the report and set out the reasons for the recommendations. He stated that there had been a lot of interest regarding the sale from local Councillors and members of the public in the area and that the land was listed as an Asset of Community Value. Councillor McGregor stated that selling the land to Mr H offered benefits to the community, such as providing more public open space in the area, newly planted trees, new hedgerow, additional social housing, jobs, money for education, money for play/sports facilities and public art and increased revenue in Council Tax and the New Homes Bonus. Councillor McGregor also set out the representations he had received against the sale.

Moved by Councillor Duncan McGregor and seconded by Councillor Deborah Watson
RESOLVED that –

- 1) the sale of land at the end of Park Avenue, Glapwell, to Mr H as detailed in the report, be approved.
- 2) the request by the Parish Council to place a covenant on the land to designate it as open green space be turned down.

(Director of Development)

REASON FOR DECISION:

Mr H's offer is in line with the market value and meets the Council's Ambition of making the best use of its assets and enabling housing growth.

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OTHER OPTIONS CONSIDERED:

To sell the land to the other bidder, Glapwell Parish Council. This was rejected as the offer is significantly under the market valuation and on balance there is a potential to enhance the public open space provision through the proposed development.

[Paragraph 3]

EX12-21/22 REVIEW OF ADDITIONAL RESTRICTIONS GRANT (SECOND CRITERIA) AND LOCAL RESTRICTIONS SUPPORT GRANT (OPEN)

Executive considered a report of the Portfolio Holder – Corporate Governance which provided a review of the Additional Restrictions Grant (Second Criteria) and Local Restrictions Support Grant (Open) and sought endorsement of the awards that had been made under the scheme.

The report also sought endorsement of the use of monies from the top-up of the Additional Restrictions Grant to make payment of outstanding awards under the second criteria of the Additional Restrictions Grant.

Moved by Councillor Duncan McGregor and seconded by Councillor Mary Dooley

RESOLVED that –

- 1) the awards based on the priorities and the eligibility criteria set out in the report awarded under the second and third criteria of the Additional Restriction Grant and those awarded from the Local Restrictions Support Grant (Open) be endorsed.
- 2) the payment of the 'pending payments' listed in the report from funds from the pending top-up of the Additional Restrictions Grant be endorsed.

(Assistant Director of Development and Planning)

REASON FOR DECISION:

To provide a transparent and accountable explanation of how discretionary grant funding from the Local Restrictions Support Grant (Open) and from the Additional Restriction Grant under the second and third criteria has been distributed to local businesses in a fair and equitable manner and in accordance with Governance guidance.

OTHER OPTIONS CONSIDERED:

The option to do nothing or return the funding to the Government could not be countenanced by the Council. The option to do more was limited by the amount of funding available.

[Paragraph 3]

The meeting concluded at 10:48 hours.

Bolsover District Council

Executive

19 July 2021

Financial Outturn 2020/21

Report of the Portfolio Holder - Finance

Classification: This report is public

Report By: Theresa Fletcher, Head of Finance and Resources

Contact Officer: Theresa Fletcher – 01246 242458
theresa.fletcher@bolsover.gov.uk

PURPOSE / SUMMARY

To inform Executive of the outturn position of the Council for the 2020/21 financial year.

RECOMMENDATIONS

- 1 That Members note the outturn position in respect of the 2020/21 financial year.
 - 2 That Members approve the transfers to various earmarked reserves of £0.906m as outlined in detail in paragraph 2.3.
 - 3 That Members approve the proposed carry forward of capital budgets detailed in **Appendix 4** totalling £5.447m.
-

IMPLICATIONS

Finance and Risk: Yes No

Details:

The financial implications are set out within the body of the report.

Members should note that the budgets against which we have monitored the 2020/21 outturn were those agreed within the Council's Medium Term Financial Plan (MTFP). The MTFP gave careful consideration to both the affordability of the budgets that were approved and to ensuring that the level of balances remained adequate for purposes of enabling sound financial management.

The issue of financial risk is covered throughout the report. The risk of not achieving a balanced budget, together with the risk that the Council's level of financial balances

will be further eroded are currently key corporate risks identified on the Council's Strategic Risk Register.

While the Council has effectively addressed its Strategic Financial Risks during 2020/21 it needs to be recognised that the Council will need to give careful consideration to both capital and revenue income opportunities before they are rejected, looking to the directorate for development to generate income to ensure the Council's financial future is sustainable over the long term.

On Behalf of the Section 151 Officer

Legal (including Data Protection): **Yes** **No**

Details:

The Statement of Accounts is required to be prepared by 31 May and audited by the 31 July each year, although again this year the deadlines have been moved to 31 July and 30 November respectively due to the pandemic. The Council has now completed the draft Statement of Accounts and they have been signed off by the Chief Financial Officer as at 14 June 2021 which secures compliance with the Council's obligations.

On Behalf of the Solicitor to the Council

Staffing: **Yes** **No**

Details: There are no Human Resources issues arising directly from this report.

On behalf of the Head of Paid Service

DECISION INFORMATION

Decision Information	
<p>Is the decision a Key Decision? A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds:</p> <p>BDC: Revenue - £75,000 <input type="checkbox"/> Capital - £150,000 <input type="checkbox"/></p> <p>NEDDC: Revenue - £100,000 <input type="checkbox"/> Capital - £250,000 <input type="checkbox"/></p> <p><input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i></p>	No
<p>Is the decision subject to Call-In? (Only Key Decisions are subject to Call-In)</p>	Yes
District Wards Significantly Affected	All
<p>Consultation: Leader / Deputy Leader <input checked="" type="checkbox"/> Cabinet / Executive <input type="checkbox"/></p> <p>SAMT <input type="checkbox"/> Relevant Service Manager <input type="checkbox"/></p> <p>Members <input checked="" type="checkbox"/> Public <input type="checkbox"/> Other <input type="checkbox"/></p>	<p>Leader</p> <p>Details: Portfolio holder</p>

Links to Council Ambition (BDC)/Council Plan (NED) priorities or Policy Framework including Climate Change, Equalities, and Economics and Health implications.

REPORT DETAILS

1 Background

- 1.1 The Council published its draft Statement of Accounts in respect of 2020/21 on 14 June 2021. The statutory deadline of 31 May was extended to 31 August this year to take into consideration the impact of Coronavirus. The draft Statement of Accounts 2020/21 is now subject to the independent audit from the Council's external auditors, Mazars. Until the accounts have been agreed by our external auditors, there remains the possibility that they will be subject to amendment. It is anticipated that the external audit will be completed remotely beginning in July but this is also subject to delay caused by Coronavirus. The statutory date for the final audited accounts has been extended from 31 July to 30 November 2021.

- 1.2 International Financial Reporting Standards (IFRS) dictate that the main focus of the Statement of Accounts is on reporting to the public in a format which is directly comparable with every country that has adopted IFRS i.e. not just UK or even other local authorities. By contrast, the focus of this report is on providing management information to Members and other stakeholders to assist in the financial management of the Council.
- 1.3 The following sections of this report will consider the 2020/21 outturn position in respect of the General Fund, the Housing Revenue Account (HRA), the Capital Programme and Treasury Management activities. Within the report, consideration is given to the level of balances at the year end and the impact which the closing position has upon the Council's budgets in respect of the current financial year.

2. Details of Proposal or Information

General Fund

- 2.1 The position in respect of the General Fund outturn is detailed in **Appendix 1** attached to this report. The appendix shows the Current Budget compared to the final Outturn position. The main variances against the current budget are shown in table 1 below with variances at service level shown in **Appendix 2**.

Table 1

	£000
ITC	(94)
Bad debt provision not used	(48)
Salaries variances	(267)
Non-staff miscellaneous variances	(430)
Recycling service changes	158
Net cost of services	(681)
Debt Charges/Investment Interest	(9)
Net additional NNDR/Council tax income	(211)
Additional general government grants	(6)
Total Outturn Variance	(907)
Changes to general fund balance since revised budget – until outturn	1
Contribution to Reserves – 2020/21 Outturn	(906)

Financial Reserves

Transfers from Earmarked Reserves

- 2.2 The use of earmarked reserves in 2020/21 was £0.637m. This reflects the expenditure incurred on projects at 31 March 2021 which have approval to use earmarked reserves. There are ongoing commitments for these activities in 2021/22 when the balance of this years' reserve funding (£0.330m) will be utilised.

Transfers to Reserves

- 2.3 At the end of the financial year it has been necessary to agree a number of transfers into reserves in preparation for future expenditure commitments, some from income received in 2020/21. Transfers to reserves total £7.714m which is £0.906m higher than originally forecast, reflecting the outturn shown in table 1.

These consist of:

- £0.100m contribution to the IT Reserve to fund future expenditure requirements.
 - £0.100m contribution to the Vehicle Renewal Reserve to enable the continued financing of new vehicles and therefore not incur debt charges.
 - £0.030m contribution to the Legal Costs Reserve in preparation to fund future likely costs.
 - £0.130m transfer to the General Reserve as the remainder of the in-year surplus.
 - £0.546m transfer to the NNDR Growth Protection Reserve to mitigate against future changes to the business rates system.
- 2.4 The Transformation Reserve has a balance at the end of the year of £6.818m. Commitments already made against this reserve for 2021/22 and future years amount to £5.486m leaving £1.332m uncommitted.
- 2.5 As already discussed there are ongoing commitments against the earmarked reserves which will continue in 2021/22 and future years. Should any of these reserves prove unnecessary in the future, they will be moved back into unallocated General Fund resources.

General Fund Balances

- 2.6 The General Fund Balances are considered to be at an acceptable level for a District Council rather than at a generous level. The General Fund balance needs to be considered against the background of ongoing changes to the level of Government funding together with the range of risks facing the Council. With only a limited level of General Fund reserves it is crucial that the Council continues to maintain robust budgetary control while securing its ongoing savings targets in order to safeguard both its reserves and its financial sustainability.

- 2.7 Given the current level of general balances, should either an over spend or an under achievement of income occur, then the Council would have a period of time in which to recover the situation. In a situation in which the Council were operating at a lower level of balances and an over spend or under achievement of income occurred which took balances to below minimum level then immediate 'crisis' remedial action would need to be considered. Such a response is not conducive to sound financial management but more importantly would have a significant detrimental impact upon the Council's ability to deliver the planned and agreed level of services to local residents.
- 2.8 The main feature of the 2020/21 financial year is that the Council transferred £0.906m to Earmarked Reserves in preparation for future expenditure.
- 2.9 With regard to the underlying favourable variance on the General Fund in 2020/21 this will be reviewed as usual during the budget process for 2021/22 – 25/26, from October onwards. The latest position for all years in the current MTFP is shown in Table 2.
- 2.10 It should be remembered that for all years from 2022/23 there is a transfer into the general fund from the NNDR Growth Protection Reserve to replace the losses caused by changes in Government funding. As a Council we made it our strategy to save extra income earned in years when we received more than we estimated, to be able to use it in future years when income was reduced.
- 2.11 These transfers are £0.550m into the reserve in 2021/22, then contributions from the reserve of £2.268m in 2022/23, £2.776m in 2023/24 and £1.191m for 2024/25. Even with the extra contribution to this reserve in 2020/21 of £0.546m, this reserve is not a sustainable source of income for the general fund. This is where we look to the directorate for development to generate income and replace the funding we've lost before we run out of the NNDR Growth Protection Reserve.

Table 2

	2021/22 Budget £000	2022/23 Budget £000	2023/24 Budget £000	2024/25 Budget £000
Budget Shortfall - MTFP Feb 2021	291	402	688	3,777
Efficiencies identified to date (removed from budget)	(191)	(192)	(128)	(110)
Current Budget Shortfall	100	210	560	3,667
Efficiencies Identified <u>not yet realised</u>	(100)	(210)	(320)	(430)
Closing Budget Shortfall	0	0	240	3,237

2.12 Covid-19 Pandemic

The following table shows the main sources of financial support the Council received from Government to support businesses, individuals and the Council's own additional cost pressures and losses in income due to the pandemic.

	Amount received in 20/21	Amount paid at 31/3/21
Business support grant funding	£23.617m	£19.632m
Test and trace support payments (for individuals)	£0.188m	£0.092m
Council tax hardship relief	£0.780m	£0.738m
Expanded retail discount (business rates)	£7.800m	£7.800m
Emergency funding to cover our costs	£1.406m	£0.965m
Compensation for our income losses	£0.720m	n/a
Local tax losses business rates	£0.177m	n/a
Local tax losses council tax	£0.118m	n/a

Housing Revenue Account (HRA)

- 2.13 The Housing Revenue Account is provided in Appendix 3 to this report.
- 2.14 The Housing Revenue Account position shows a number of variances during the year. The main under spends are in relation to vacancies and sub-contractor payments within repairs and maintenance. Higher void levels than estimated meant a reduction in dwelling rents income. The overall expenditure position is £0.460m below the current budget. The overall income position is £0.052m below the current budget. This gives a net cost of services under spend of £0.408m, adjusting to £0.160m under spend after interest.
- 2.15 The surplus has been used to fund a contribution of £0.256m to the Development Reserve which is available to sustain the Council's housing stock. Where the use of Reserves has not been fully applied in 2020/21 and there are ongoing commitments for these activities in 2021/22, the funding will be carried forward and utilised.
- 2.16 The level of HRA Balances has decreased to £2.116m in line with the current budget. The HRA balances are considered appropriate with the level of financial risk facing the HRA. Maintenance of this balance is necessary as it will help ensure the financial and operational stability of the HRA which is essential if we are to maintain the level of services and quality of housing provided to our tenants over the life of the 30 year Business Plan.

Capital Investment Programme

- 2.17 Details of the capital expenditure incurred by the Council in 2020/21 on a scheme by scheme basis is provided in **Appendix 4**.

The Capital Programme may be summarised as follows:

	Current Programme £'000	Outturn £'000	Variance £'000
General Fund:			
GF Building Assets	990	660	(330)
GF ICT Schemes	140	42	(98)
Disabled Facilities Grants	999	384	(615)
Joint Venture - Dragonfly	2,122	0	(2,122)
Leisure Schemes	838	3	(835)
Other Capital Schemes	532	279	(253)
General Fund Total	5,621	1,368	(4,253)
HRA:			
HRA New Build Properties	3,847	3,320	(527)
Public Sector Housing Schemes	6,955	5,701	(1,254)
New Bolsover Scheme	1,686	1,195	(491)
Other Capital Schemes	150	70	(80)
HRA Total	12,638	10,286	(2,352)
Programme Total	18,259	11,654	(6,605)

General Fund Schemes

- 2.18 In relation to the General Fund element of the Capital Programme during 2020/21, £4.253m was not undertaken. The Joint Venture, Disabled Facilities Grants and 3G Playing Pitch were the main variances.

HRA Schemes

- 2.19 Within the HRA the variances show that £2.352m of the total HRA programme has not been undertaken during the year. The public sector housing scheme, Safe and Warm was the main variance.

2.20 **Appendix 4** also details the proposed carry forward amounts to 2021/22. These requests relate to individual schemes that are still in progress, where there are outstanding commitments or where the scheme has been delayed. The carry forward amount is £5.447m with the impact on the 2021/22 capital programme detailed in the appendix. It should be noted that all these expenditure requirements will take forward a corresponding level of financial resources and thus have a neutral impact on the financial position in 2021/22.

Capital Financing

2.21 The Capital Programme was financed as follows:

	Current Programme	Outturn	Variance
	£000	£000	£000
General Fund:			
The Better Care Fund	(999)	(381)	(618)
Reserves	(3,324)	(463)	(2,861)
External Funding	(901)	(191)	(710)
Usable Capital Receipts	(397)	(333)	(64)
Total General Fund	(5,621)	(1,368)	(4,253)
HRA:			
Major Repairs Reserve	(8,017)	(6,683)	(1,334)
Prudential Borrowing	(2,504)	(1,976)	(528)
HRA Reserves	(642)	(447)	(195)
External Funding	(198)	(184)	(14)
Usable Capital Receipts	(1,277)	(996)	(281)
Total HRA	(12,638)	(10,286)	(2,352)
Grand Total	(18,259)	(11,654)	(6,605)

General Fund Capital Financing

2.22 Officers have financed the General Fund Capital Programme from a combination of capital receipts, reserve contributions and external funding.

HRA Capital Financing

2.23 Officers have financed the HRA Capital Programme from a combination of capital receipts, reserve contributions, prudential borrowing and external funding. The Prudential Borrowing financing arrangements were agreed by Council as part of the Treasury Management Strategy at its meeting in February 2020.

Treasury Management

- 2.24 **Appendix 5** provides a brief report on the Treasury Management activity of the Council for 2020/21. In summary, the Council operated throughout 2020/21 within the Authorised and Operational Boundary limits approved in the Treasury Management Strategy as approved by the Council in February 2020.
- 2.25 The key points from the summary report are:
- The overall borrowing requirement of the Council (the Capital Financing Requirement) - £116.581m at 31 March 2021.
 - The PWLB debt - £97.100m.
 - Effective internal borrowing - £19.481m.
 - £2m repayments of PWLB debt in year.
 - No new PWLB borrowing was undertaken in 2020/21.
 - PWLB interest paid in 2020/21 - £3.474m.
 - Interest received on investments - £0.167m.

3 Reasons for Recommendation

General Fund

- 3.1 During the previous financial year the Council managed its budget effectively securing a favourable financial outturn. The Council was able to make contributions of £0.906m to numerous reserves in preparation for future expenditure commitments. The Transformation Reserve, which is the Council's main general earmarked reserve, has £5.486m commitments against it in 2021/22 and future years, so continued prudence is needed when committing against this reserve.

HRA

- 3.2 The Council was able to make a contribution of £0.256m to the Development Reserve. The HRA continues to operate within the parameters set by the 30 Year Business Plan and the MTFP. Officers will be working to ensure that the Business Plan continues to reflect the impact of recent government legislation, and that the HRA remains sustainable over the 30 year period of the Business Plan.

Capital Programme

- 3.3 The Capital Programme saw good progress on approved schemes during the 2020/21 financial year. There are, however, a number of schemes which are work in progress and this requires that the associated expenditure and funding be carried forward into the 2021/22 financial year.

Capital Financing

- 3.4 Capital expenditure during 2020/21 has been fully financed in line with the approved programme.

Treasury Management

- 3.5 The Council operated in line with its agreed Treasury Management Strategy during the 2020/21 financial year. This ensures that lending and borrowing arrangements were prudent and sustainable, minimising the risk of financial loss to the Council. Effective management of these arrangements ensured that

interest costs during the year were minimised in order to assist the Council's revenue position whilst interest receivable rose.

4 Alternative Options and Reasons for Rejection

- 4.1 The financial outturn report for 2020/21 is primarily a factual report which details the outcome of previously approved budgets therefore there are no alternative options that need to be considered.
- 4.2 The allocation of resources to earmarked reserve accounts has been undertaken in line with the Council's policy and service delivery framework and in the light of the risks and issues facing the Council over the period of the current MTFP. If these risks do not materialise or are settled at a lower cost than anticipated then the earmarked reserves will be reassessed and returned to balances where appropriate.

DOCUMENT INFORMATION

Appendix No	Title
1	General Fund Summary – Outturn 2020/21
2	General Fund Detail – Outturn 2020/21
3	Housing Revenue Account – Outturn 2020/21
4	Capital Expenditure – Outturn 2020/21
5	Treasury Management – Outturn 2020/21
Background Papers (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet (NEDDC) or Executive (BDC) you must provide copies of the background papers)	

GENERAL FUND SUMMARY - OUTTURN 2020/21
Appendix 1

	Current Budget 2020/21	Outturn 2020/21	Variance
	£	£	£
Corporate Resources (including S106 expenditure, recharge to HRA and year end entries)	2,993,691	2,538,519	(455,172)
Development (including S106 expenditure and year end entries)	1,377,880	1,260,647	(117,233)
Environment and Enforcement (including year end entries)	5,287,644	5,179,043	(108,601)
Net Cost of Services	9,659,215	8,978,209	(681,006)
Investment Property net income	(218,122)	(218,122)	0
Debt Charges	895,053	912,330	17,277
Investment Interest	(217,905)	(243,648)	(25,743)
Contributions to Reserves	6,808,240	7,714,098	905,858
Contributions from Earmarked Reserves	(636,552)	(636,552)	0
Contribution (from)/to S106 Holding A/cs, Grant A/cs and Miscellaneous Holding A/cs	414,376	414,376	0
Parish Precepts	3,241,198	3,241,198	0
Total Spending Requirement	19,945,503	20,161,889	216,386
Revenue Support Grant	(1,190,000)	(1,188,342)	1,658
Business Rate Retention	(9,068,477)	(9,361,433)	(292,956)
New Homes Bonus Grant	(952,994)	(952,995)	(1)
BDC Council Tax Requirement	(4,121,405)	(4,039,637)	81,768
Parish Council, Council Tax Requirement	(3,241,198)	(3,241,198)	0
Miscellaneous un-ring-fenced grant	0	(8,103)	(8,103)
COVID-19 net funding	(1,290,822)	(1,290,822)	0
Funding Requirement	(19,864,896)	(20,082,530)	(217,634)
Opening General Fund Reserve	(2,261,001)	(2,261,001)	
Transfer (to)/from Balances	80,607	79,359	
Closing General Fund Balance	(2,180,394)	(2,181,642)	

GENERAL FUND DETAIL - OUTTURN 2020/21					
		Current Budget	Outturn	Variance	
		2020/21	2020/21		
		£	£	£	Main variances
Directorate cost centres					
G001	Audit Services	117,052	117,052	0	
G002	I.C.T.	828,579	734,854	(93,725)	Business software £54k under spent, h+c services £18k under spent, recharges from NE under spent by £14k.
G003	Communications, Marketing and Design	280,416	265,418	(14,998)	
G006	Partnership, Strategy + Policy	492,769	475,657	(17,112)	
G011	Head of Leader's Executive	67,477	68,455	978	
G012	Community Champions	(170,479)	(170,479)	0	
G014	Customer Contact Service	714,312	680,454	(33,858)	Staffing costs under spent by £20k due to vacancies/reduction in overtime due to the temporary closure of contact centres.
G015	Customer Service + Improvement	122,416	114,958	(7,459)	
G016	Skills Audit	0	0	0	
G038	Concessionary Fares + TV Licenses	(10,056)	(10,111)	(55)	
G040	Corporate Management	169,342	156,056	(13,286)	
G041	Non Distributed Costs	684,582	676,444	(8,138)	
G044	Financial Services	238,345	223,759	(14,586)	
G052	Human Resources	220,083	206,732	(13,350)	
G054	Electoral Registration	176,250	155,311	(20,939)	Electoral Reg fees £15k under spent.
G055	Democratic Representation + Management	519,501	501,118	(18,383)	
G056	Land Charges	(3,999)	9,043	13,042	
G057	District Council Elections	5,000	0	(5,000)	
G058	Democratic Services	237,176	230,671	(6,505)	
G060	Legal Services	220,396	215,033	(5,363)	
G061	Bolsover Wellness Programme	62,482	54,782	(7,700)	
G062	Extreme Wheels	31,048	202	(30,846)	Income budget reduced at half year due to COVID uncertainties but then came in £23k over the reduced estimate.
G064	Bolsover Sport	132,224	129,141	(3,083)	
G065	Parks, Playgrounds + Open Spaces	41,730	27,492	(14,238)	
G069	Arts Projects	48,643	47,251	(1,392)	
G070	Outdoor Sports + Recreation Facilities	19,193	15,331	(3,862)	
G072	Leisure Services Mgmt + Admin	255,682	250,128	(5,554)	
G084	Head of Transformation + Organisation	36,374	36,135	(239)	
G086	Alliance	7,250	3,250	(4,000)	
G094	Director of Corporate Resources	55,101	56,142	1,041	
G100	Benefits	284,348	121,046	(163,302)	Year end entry £60k budget for bad debt provision actual on corporate code G953, salaries £14k under spent, spent, additional COVID income of £81k.
G103	Council Tax / NNDR	132,547	155,660	23,113	Further covid funding £81k, loss in fee income due to covid £148k, reduction in fees due to no court summons £21k.
G111	Shared Procurement	42,377	42,078	(299)	
G115	One Public Estate	6,032	6,032	0	
G117	Payroll	75,344	74,231	(1,113)	

GENERAL FUND DETAIL - OUTTURN 2020/21					
		Current Budget	Outturn	Variance	
		2020/21	2020/21		
Directorate cost centres		£	£	£	Main variances
G119	European Elections	0	10,878	10,878	Irrecoverable costs .
G125	S106 Percent for Art	20,465	20,465	0	Expenditure not all spent c/f to future years.
G126	S106 Formal and Informal Recreation	(10,071)	(10,071)	0	Expenditure not all spent c/f to future years.
G129	Bolsover Apprenticeship Programme	(3,674)	(3,674)	0	
G146	Pleasley Vale Outdoor Activity Centre	52,427	61,107	8,680	
G155	Customer Services	30,834	30,722	(112)	
G157	Controlling Migration Fund	235,580	235,580	0	
G161	Rent Rebates	(54,297)	(15,588)	38,709	Difference from mid-year estimate to final claim.
G162	Rent Allowances	(53,960)	(54,969)	(1,009)	Difference from mid-year estimate to final claim.
G164	Support Recharges	(3,905,014)	(3,928,673)	(23,659)	Extra income from capital to general fund through support recharges.
G168	Multifunctional Printers	39,900	24,500	(15,400)	
G170	S106 Outdoor Sports	19,864	19,864	0	Expenditure not all spent c/f to future years.
G177	Discretionary Housing Payments	0	(0)	(0)	
G179	School Sports Programme	(12,716)	5,137	17,853	Income £19k under achieved due to COVID.
G181	STEP	50	50	0	
G186	PL4S Satellite Programme	44	44	0	
G192	Scrutiny	22,172	20,881	(1,291)	
G195	Head of Governance + Monitoring	38,645	38,339	(306)	
G197	Head of Finance + Resources	68,594	68,815	221	
G204	Construction Skills for the Unemployed	0	0	0	
G205	Innovation	181	181	0	
G207	Balanceability	(1,969)	(2,820)	(851)	
G216	Raising Aspirations	7,500	7,500	0	
G218	I-Venture/Namibia Bound	12,484	12,484	0	
G220	Locality Funding	(45,651)	(45,651)	0	
G221	Sports Leaders	(50)	(50)	0	
G228	Go Active Clowne Leisure Centre	230,562	222,562	(8,000)	Salaries £8k under spent, income under achieved £80k after receiving COVID compensation, Pulse fees £43k under spent, music licence fee £10k under spent, catering expenditure £8k under spent, utilities £27k under spent.
G238	HR Health + Safety	80,132	69,456	(10,676)	
G244	Bolsover Business Growth Fund	82,123	82,123	0	
Total for Corporate Resources		2,993,691	2,538,519	(455,172)	
G031	S106 - Biodiversity	(15,036)	(15,036)	0	
G073	Planning Policy	206,053	205,354	(700)	
G074	Planning Development Control	5,650	15,384	9,734	
G076	Planning Enforcement	118,165	115,813	(2,352)	
G079	Planning Services Mgmt + Admin	22,379	21,781	(598)	
G080	Engineering Services	97,439	96,927	(512)	
G082	Tourism Promotion + Development	44,015	44,015	0	
G083	Building Control Consortium	55,000	54,475	(525)	

GENERAL FUND DETAIL - OUTTURN 2020/21					
		Current Budget	Outturn	Variance	
		2020/21	2020/21		
		£	£	£	Main variances
Directorate cost centres					
G085	Economic Development	40,750	34,246	(6,504)	
G088	Derbyshire Economic Partnership	15,000	15,000	0	
G089	Premises Development	(18,154)	0	18,154	
G090	Pleasley Vale Mills	24,188	0	(24,188)	Water charges £6k over spent, business rates £4k under spent, H+C £3k under spent, Equipment £3k under spent, income over achieved by £24k.
G091	CISWO Duke St Building	(10,393)	(10,393)	0	
G092	Pleasley Vale Electricity Trading	8,176	0	(8,176)	
G095	Estates + Property	506,648	443,888	(62,761)	£45k year end capital admin allowance + deminimis receipts, salaries under spent £13k due to vacancy during the year, mileage £6k under spent due to COVID.
G096	Building Cleaning (General)	95,703	95,417	(286)	
G099	Catering	400	0	(400)	
G109	Director of Development	113,409	120,428	7,019	
G110	Asst Director of Development	68,141	68,162	21	
G114	Strategic Investment Fund	27,149	27,149	0	
G132	Planning Conservation	79,625	79,432	(193)	
G133	The Tangent Business Hub	(23,074)	(36,575)	(13,501)	
G138	Bolsover TC Regeneration Scheme	4,500	4,500	0	
G151	Street Lighting	35,134	34,873	(261)	
G156	The Arc	94,706	91,930	(2,776)	
G167	Facilities Management	24,119	23,338	(781)	
G169	Closed Churchyards	9,883	9,882	(1)	
G171	S106 Education	18,195	18,195	0	Expenditure not yet spent - c/f to future years.
G172	S106 Affordable Housing	(1,116)	(1,116)	0	Expenditure not yet spent - c/f to future years.
G188	Cotton Street Contact Centre	14,461	11,355	(3,106)	
G193	Economic Development Management + Admin	(308,939)	(333,591)	(24,652)	Salaries £24k under spent due to maternity leave + vacant post.
G196	Head of Planning	35,391	35,790	399	
G200	Head of Property Services + Housing Repairs	4,339	4,050	(289)	
G226	S106 - Highways	(17,876)	(17,876)	0	Expenditure not yet spent - c/f to future years.
G227	S106 - Public Health	0	0	0	Expenditure not yet spent - c/f to future years.
G237	Joint Venture (LLP)	3,850	3,850	0	
Total for Development		1,377,880	1,260,647	(117,234)	
G007	Community Safety - Crime Reduction	58,091	50,758	(7,333)	
G008	Community Safety Grant	0	0	0	
G010	Neighbourhood Management	64,960	63,842	(1,118)	
G013	Community Action Network	260,798	262,162	1,364	
G017	Private Sector Housing Renewal	75,502	64,278	(11,224)	
G018	Environmental Health - Covid Team	(59,985)	(59,985)	0	
G020	Public Health	(70,000)	(89,487)	(19,487)	Joint crematorium income greater than budget.
G021	Pollution Reduction	183,008	180,807	(2,201)	
G022	Health & Safety	0	(241)	(241)	

GENERAL FUND DETAIL - OUTTURN 2020/21					
		Current Budget	Outturn	Variance	
		2020/21	2020/21		
		£	£	£	Main variances
Directorate cost centres					
G023	Pest Control	61,010	55,568	(5,442)	
G024	Street Cleansing	324,809	318,454	(6,355)	
G025	Food Safety	155,633	159,359	3,726	
G026	Animal Welfare	79,236	80,796	1,560	
G027	Emergency Planning	564,896	564,897	1	
G028	Waste Collection	910,290	898,819	(11,471)	
G030	Street Trading	452	0	(452)	
G032	Grounds Maintenance	746,810	685,941	(60,869)	Staff costs under spent £49k due to vacancies, income over achieved £14k.
G033	Vehicle Fleet	812,415	785,254	(27,161)	H+C £7k under spent, Diesel £40k under spent, income £19k under achieved (majority is the fuel recharge to NE but is offset by the Diesel under spend).
G036	Environmental Health Mgmt + Admin	240,155	180,064	(60,091)	Additional DFG funding meant that £53k of staffing costs could be met from Capital.
G043	Director of Environment + Enforcement	54,968	55,994	1,026	
G046	Homelessness	188,864	177,513	(11,351)	
G048	Town Centre Housing	(10,600)	(7,231)	3,369	
G053	Licensing	6,481	8,279	1,798	
G097	Groundwork + Drainage Operations	69,208	68,937	(271)	
G106	Housing Anti Social Behaviour	107,132	106,377	(755)	
G113	Parenting Practitioner	35,523	33,914	(1,609)	
G123	Riverside Depot	156,043	153,145	(2,898)	
G124	Street Servs Mgmt + Admin	56,400	44,375	(12,025)	
G135	Domestic Violence Worker	42,635	41,237	(1,398)	
G142	Community Safety - CCTV	1,170	1,170	0	
G143	Housing Strategy	57,427	57,612	185	
G144	Enabling (Housing)	40,097	40,281	184	
G148	Trade Waste	(124,600)	(152,950)	(28,350)	Waste disposal costs £42k under spent. Trade Refuse income under achieved by £14k due to COVID (Cancellation of refuse collections due to the closure of businesses).
G149	Recycling	109,474	268,045	158,571	Additional cost of providing an in-house Recycling service, funded by COVID.
G153	Housing Advice	13,806	13,618	(188)	
G176	Affordable Warmth	20,608	19,923	(685)	
G198	Head of Housing (GF)	16,128	10,042	(6,086)	
G199	Head of Street Scene	37,800	38,600	800	
G229	Housing Standards	0	(542)	(542)	
G239	Housing + Comm Safety Fixed Penalty Acc	1,000	(582)	(1,582)	
Total for Environment + Enforcement		5,287,644	5,179,043	(108,601)	
Total for: General Fund		9,659,216	8,978,208	(681,007)	

	Current Budget 2020/21 £	Outturn 2020/21 £	Variance £
Expenditure			
Repairs and Maintenance	4,866,253	4,688,271	(177,982)
Rents, Rates, Taxes & Other Charges	214,117	208,691	(5,426)
Supervision and Management	5,282,389	5,174,136	(108,253)
Special Services	442,725	363,348	(79,377)
Housing Related Support - Wardens	636,020	573,768	(62,252)
Housing Related Support - Central Control	259,708	261,370	1,662
Tenants Participation	66,041	61,430	(4,611)
New Build Schemes Evaluation	356,309	356,309	0
New Bolsover Project	27,842	4,314	(23,528)
Leasehold Flats	68,248	68,248	0
Debt Management Expenses	8,000	7,991	(9)
Total Expenditure	12,227,652	11,767,876	(459,776)
Income			
Dwelling Rents	(20,346,910)	(20,329,929)	16,981
Non-dwelling Rents	(138,638)	(123,688)	14,950
Leasehold Flats and Shops Income	(14,480)	(42,197)	(27,717)
Repairs and Maintenance	(59,597)	(47,234)	12,363
Supervision and Management	(1,795)	(1,708)	87
Special Services	(44,663)	(42,026)	2,637
Housing Related Support - Wardens	(409,168)	(405,210)	3,958
Housing Related Support - Central Control	(333,263)	(325,514)	7,749
Tenants Participation	0	(2,741)	(2,741)
New Bolsover Project	(27,842)	(4,314)	23,528
Total Income	(21,376,356)	(21,324,561)	51,795
Net Cost of Services	(9,148,704)	(9,556,685)	(407,981)
Appropriations			
Increase in Bad Debt Provision	180,000	677,596	497,596
Capital Interest Costs	3,495,466	3,246,822	(248,644)
Investment Interest Income	(1,435)	(2,763)	(1,328)
Depreciation	3,800,000	4,274,630	474,630
T/f to Major Repairs Reserve	1,432,452	957,822	(474,630)
Contribution to Insurance Reserve	40,000	40,000	0
Contribution to Development Reserve	400,000	655,802	255,802
Contribution to Vehicle Replacement Reserve	200,000	200,000	0
Use of Earmarked Reserves	(454,528)	(454,528)	0
Contribution (from) HRA Balance	(38,696)	(38,696)	0
Net Operating (Surplus) / Deficit	(95,445)	0	95,445
HRA Balances			
Opening Housing Revenue Account balance	(2,154,775)	(2,154,775)	
Budgeted Contribution from Balances	38,696	38,696	
Closing Housing Revenue Account Balance	(2,116,079)	(2,116,079)	

CAPITAL EXPENDITURE OUTTURN - 2020/21

Appendix 4

	Current Programme 2020/21	Actual Outturn 2020/21	Variance 2020/21	Carried Forward requests 2021/22
	£	£	£	£
General Fund				
Asset Management Plan				
Investment Properties	27,521	25,562	(1,959)	1,959
Leisure Buildings	61,806	52,056	(9,750)	9,750
Pleasley Vale Business Park	176,010	149,730	(26,280)	24,835
Riverside Depot	79,989	46,085	(33,904)	33,904
The Arc	92,315	88,063	(4,252)	4,252
The Tangent	10,000	0	(10,000)	10,000
Refurbishment Work	53,803	0	(53,803)	0
	501,444	361,496	(139,948)	84,700
Assets				
Car Parking at Clowne - Additional	47,581	34,165	(13,416)	13,416
Land at Portland Drive Shirebrook	165,000	155,519	(9,481)	0
LED Lighting Upgrade	68,875	68,875	0	0
Pleasley Vale Mill 1 - Dam Wall	106,682	6,272	(100,410)	100,410
Shirebrook Contact Centre	15,000	11,088	(3,912)	0
Polling Booths	25,000	22,900	(2,100)	0
Clowne Campus - Refurb Retention	23,077	0	(23,077)	23,077
Electric Charging Points	37,107	0	(37,107)	37,107
	488,322	298,819	(189,503)	174,010
ICT Schemes				
E-Store Lite & PCI Pal Midcall Solution	28,000	27,840	(160)	0
ICT infrastructure	109,718	12,502	(97,216)	97,216
Modern.Gov Software	2,100	2,100	0	0
	139,818	42,442	(97,376)	97,216
Leisure Schemes				
Playing Pitch Improvements (Clowne)	762,500	0	(762,500)	762,500
Go Active Equipment	9,614	8,565	(1,049)	0
Clowne Leisure Facility	65,422	(5,514)	(70,936)	0
	837,536	3,051	(834,485)	762,500
Private Sector Schemes				
Disabled Facilities Grants	999,472	382,959	(616,513)	0
	999,472	382,959	(616,513)	0
Joint Venture				
Dragonfly - Limited Liability Partnership (LLP)	2,122,352	0	(2,122,352)	2,122,352
	2,122,352	0	(2,122,352)	2,122,352
Vehicles and Plant				
Fleet Management System	3,260	0	(3,260)	3,260
Vehicle MOT testing Equipment	17,850	17,850	0	0
Vehicle Replacements	488,771	253,955	(234,816)	249,000
Vehicle Wash Area	8,098	7,098	(1,000)	0
Can Rangers Equipment	14,231	0	(14,231)	14,231
	532,210	278,903	(253,307)	266,491
Total General Fund	5,621,154	1,367,670	(4,253,484)	3,507,269

CAPITAL EXPENDITURE OUTTURN - 2020/21

Appendix 4

	Current Programme 2020/21	Actual Outturn 2020/21	Variance 2020/21	Carried Forward requests 2021/22
	£	£	£	£
Housing Revenue Account				
New Build Properties				
Avant Creswell	363,736	270,000	(93,736)	93,736
Keepmoat Properties at Bolsover	564,500	427,733	(136,767)	136,767
Recreation Close Clowne	5,240	0	(5,240)	0
Rippon Homes South Normanton	302,500	283,384	(19,116)	0
The Paddock Bolsover	1,083,386	924,464	(158,922)	21,625
The Whitwell Cluster	1,456,977	1,450,301	(6,676)	25,784
Hilltop	22,930	(14,892)	(37,822)	0
Ash Close Pinxton	33,988	(7,448)	(41,436)	0
Beech Grove South Normanton	13,794	(13,099)	(26,893)	0
	3,847,051	3,320,443	(526,608)	277,912
Vehicle Replacements	80,464	59,464	(21,000)	21,000
	80,464	59,464	(21,000)	21,000
Public Sector Housing				
Bramley Vale	147,313	159,088	11,775	0
Electrical Upgrades	117,992	73,491	(44,501)	3,264
Environmental Works	61,184	25,208	(35,976)	35,976
External Door Replacements	129,760	31,607	(98,153)	98,153
Flat Roofing	73,000	69,943	(3,057)	0
House Fire Damage (Insurance)	151,409	41,686	(109,723)	109,723
Kitchen Replacements	239,087	151,013	(88,074)	0
Re Roofing	965,529	933,509	(32,020)	60,227
Regeneration Mgmt & Admin	92,980	92,980	0	0
Safe and Warm	4,471,266	3,665,170	(806,096)	750,301
Soffit and Fascia	31,755	30,145	(1,610)	2,713
Reactive Capital Works	60,874	32,576	(28,298)	13,015
Welfare Adaptations	410,000	394,575	(15,425)	15,425
Heating Upgrades	2,692	0	(2,692)	2,692
	6,954,841	5,700,991	(1,253,850)	1,091,489
HRA ICT Schemes				
Open Housing	69,494	10,767	(58,727)	58,727
	69,494	10,767	(58,727)	58,727
New Bolsover Scheme				
New Bolsover-Regeneration Scheme	1,685,863	1,194,949	(490,914)	490,914
	1,685,863	1,194,949	(490,914)	490,914
Total HRA	12,637,713	10,286,614	(2,351,099)	1,940,042
TOTAL CAPITAL EXPENDITURE	18,258,867	11,654,284	(6,604,583)	5,447,311

CAPITAL EXPENDITURE OUTTURN - 2020/21

Appendix 4

	Current Programme 2020/21	Actual Outturn 2020/21	Variance 2020/21	Carried Forward requests 2021/22
	£	£	£	£
Capital Financing				
General Fund				
Better Care Fund	(999,472)	(380,961)	618,511	0
Reserves	(3,324,027)	(462,536)	2,861,491	(2,839,246)
Capital Receipts	(397,027)	(332,642)	64,385	(65,987)
External Funding	(900,628)	(191,531)	709,097	(602,036)
	(5,621,154)	(1,367,670)	4,253,484	(3,507,269)
HRA				
Major Repairs Reserve	(8,017,145)	(6,683,125)	1,334,020	(1,334,020)
Prudential Borrowing	(2,503,639)	(1,976,451)	527,188	(400,057)
Development Reserve	(561,750)	(387,368)	174,382	(88,023)
Vehicle Reserve	(80,464)	(59,464)	21,000	(21,000)
1-4-1 Capital Receipts	(1,276,662)	(995,721)	280,941	(83,374)
External Funding	(198,053)	(184,485)	13,568	(13,568)
	(12,637,713)	(10,286,614)	2,351,099	(1,940,042)
TOTAL CAPITAL FINANCING	(18,258,867)	(11,654,284)	6,604,583	(5,447,311)

BDC TREASURY MANAGEMENT – OUTTURN 2020/21**Capital Financing Requirement**

The key area of Treasury Management is the measurement and control of the overall debt position of the Council. This is calculated through the Capital Financing Requirement (CFR). The CFR calculates the Council's underlying need to borrow in order to finance its capital expenditure. The revised estimate of the CFR for 2020/21 and the actual outturn CFR are shown in the table below: -

	Current Budget 2020/21 £000	Actual Outturn 2020/21 £000
<i>Capital Financing Requirement 1 April</i>	115,286	115,286
Prudential Borrowing HRA	2,504	1,976
Minimum Revenue Provision (MRP)	(703)	(700)
Movement on other debt – retentions	78	19
<i>Capital Financing Requirement 31 March 2021</i>	117,165	116,581

The overall outturn position shows a net increase of outstanding debt of £1.295m in 2020/21 when compared to the opening CFR. Prudential borrowing has been undertaken by the Council in 2020/21 totalling £1.976m on new HRA Council Dwellings.

The Capital Financing requirement is split between the HRA and General Fund, the balance of each is shown below:

Capital Financing Requirement at 31 March 2021	£000
General Fund	7,446
Housing Revenue Account	109,135
Total CFR	116,581

How the CFR is covered.

As mentioned above the CFR is the Council's underlying need to borrow to finance capital expenditure. To finance the CFR the Council has external borrowing and the use of its own reserves and balances. The position as at 31 March 2021 is as follows:

	£000
Capital Financing Requirement 31 March 2021	116,581
Financed from:	
External Borrowing via PWLB	97,100
Use of internal balances and reserves	19,481
Total Financing of CFR	116,581

PWLB Borrowing

The Council's total outstanding PWLB debt amounted to £99.100m at 1 April 2020. During 2020/21 £2m of principal has been repaid. No new loans have been taken out with the PWLB during 2020/21. The profile of the outstanding debt is analysed as follows: -

PWLB BORROWING	Maturity Profile 31 March 2020 £	Maturity Profile 31 March 2021 £
Term		
12 Months	2,000,000	3,700,000
1 - 2 years	3,700,000	4,000,000
2 - 5 years	14,600,000	12,600,000
5 - 10 years	20,800,000	22,800,000
Over 10 years	58,000,000	54,000,000
Total PWLB Debt	99,100,000	97,100,000

PWLB Interest

The interest cost to the Council of the PWLB debt for 2020/21 is £3.474m. The cost is split within the accounts between the HRA and General Fund based on the level of debt outstanding within the CFR.

Temporary Borrowing

Cash flow monitoring and management serves to identify the need for short term borrowing to cover delays in the receipt of income during the course of the year. During 2020/21 no short term borrowing was undertaken by the Council and therefore no interest charges were incurred.

Temporary / Fixed Investments

The table below details the fixed investments held at 31 March 2021

Bank Name	Balance Invested 31 March 21 £000
Fixed	
Local Authorities	20,456
Call Accounts	
Bank Accounts	5,000
Money Market Funds	12,500
Total	37,956

From the table above it can be seen that the balance invested by the Council at 31 March 2021 is £37.956m. Interest earned from temporary investments during 2020/21 amounted to £0.167m and is detailed in the following table:

	Average Period each Investment	Total Investment during year £000	Interest Received 2020/21 £
Local Authorities	1 year	24,450	62,295
Local Authorities	9 months	22,500	77,650
Money Market Funds	Overnight	Average interest rate 0.10%	23,387
Banks	Overnight	Average interest rate 0.12%	3,618
Total			166,950

Overnight Balances

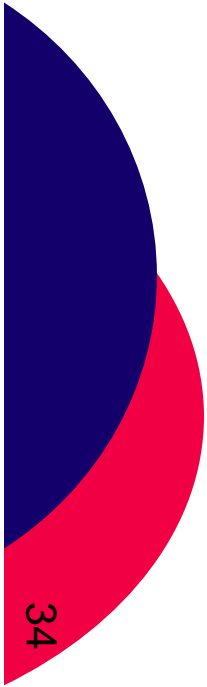
The balance of any daily funds is retained in the Council's general account with Lloyds Bank.

Compliance with Treasury Limits

During the financial year the Council continued to operate within the treasury limits set out in the Council's Borrowing and Investment Strategy.

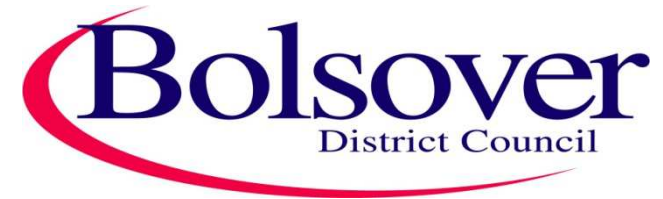
Appendix 5

	Actual in year 2020/21 £000	Set Limits in year 2020/21 £000
Authorised (total Council external borrowing limit)	126,581	131,665
Operational Boundary	121,581	126,665



Financial Outturn 2020/21

Introduction to the reports – General Fund

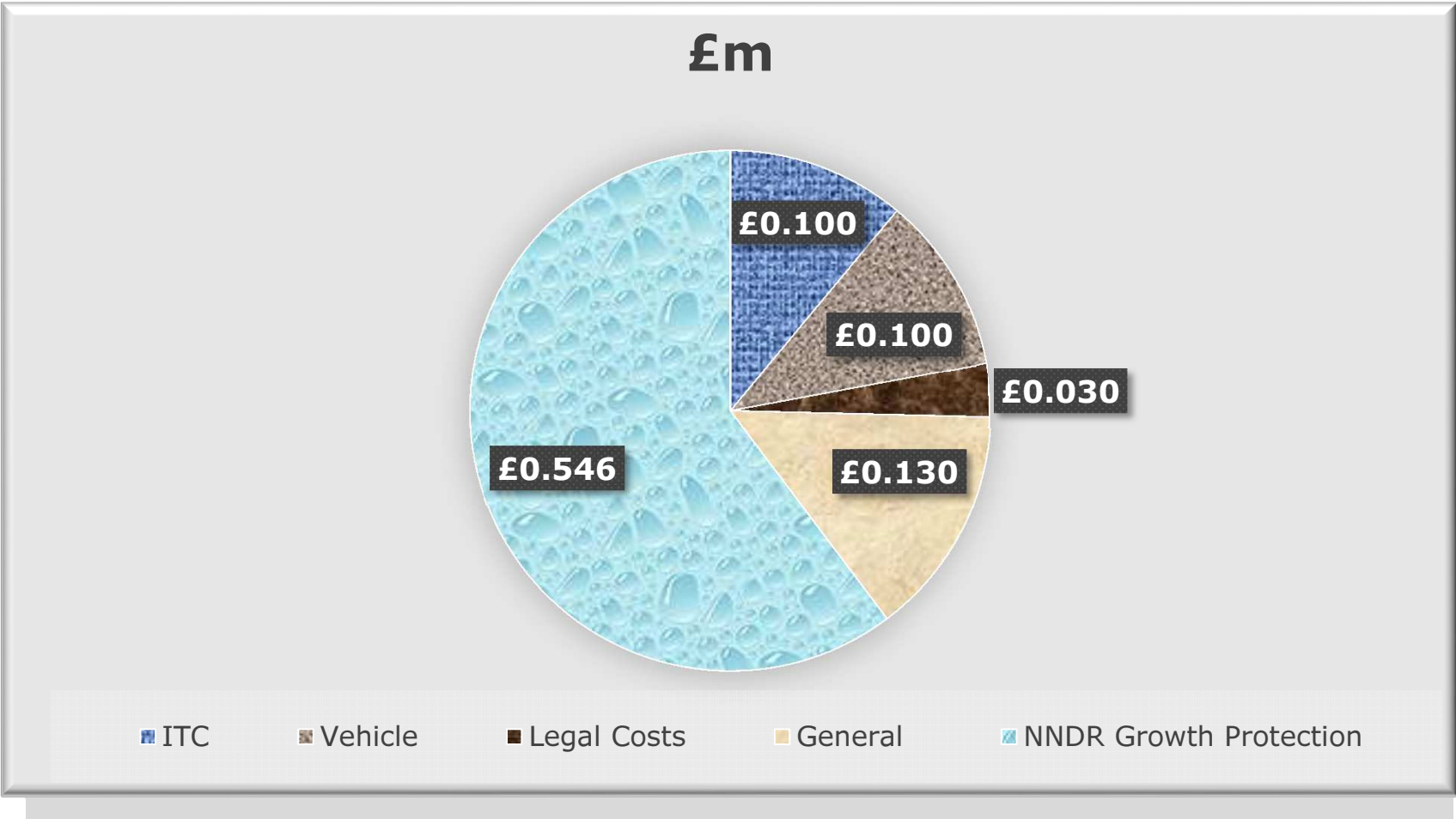
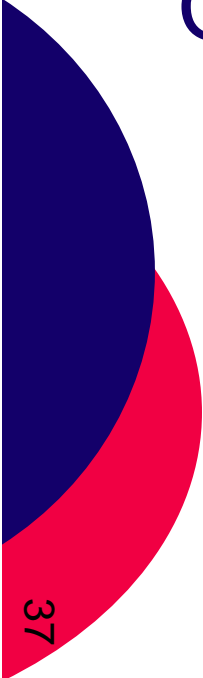


-
- General Fund is every service except housing stock related.
 - In February 2020 we set the council tax for the year 1/4/20 – 31/3/21.
 - To enable us to do this we produced the Medium Term Financial Plan (MTFP).
 - This included revenue budgets made up of income and expenditure for 2021/22 and projections for 2022/23, 2023/24 and 2024/25.
 - This report shows how the financial position for 2020/21 turned out.
 - Appendix 1 and 2 are the general fund elements and show the summary and detail for 2020/21.

General Fund – the outturn

The main variances	£'000
ITC service	(94)
Bad debt provision not used	(48)
Salaries variances	(267)
Non-staff miscellaneous variances	(430)
Recycling service changes	158
Debt charges/Investment interest	(9)
Additional NNDR/Council Tax income	(211)
Additional government grants	(6)
Total Outturn Variance	(907)
Net change since revised budget	1
Contribution to Reserves at Outturn	(906)

General Fund – transfers to reserves



General Fund – future years

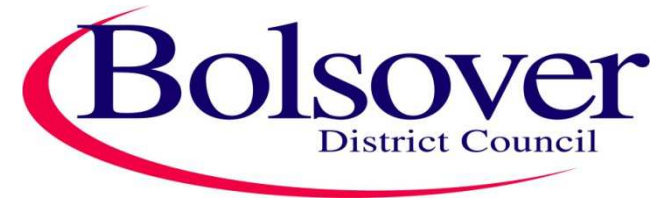
(please refer to paragraph 2.11 of the report for this slide)

	2021/22 Budget £'000	2022/23 Budget £'000	2023/24 Budget £'000	2024/25 Budget £'000
Budget Shortfall – MTFP Feb 2021	291	402	688	3,777
Efficiencies identified to date	(191)	(192)	(128)	(110)
Current Budget Shortfall	100	210	560	3,667
Efficiencies identified not yet realised	(100)	(210)	(320)	(430)
Closing Budget Shortfall	0	0	240	3,237

Covid-19 Pandemic

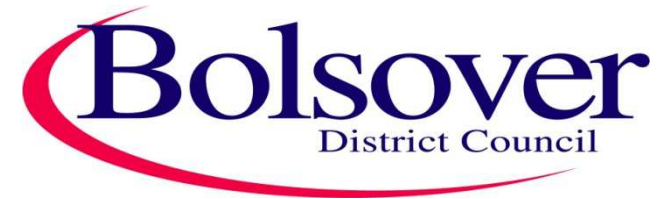
	Amount received in 20/21	Amount paid at 31/3/21
Business Support grant funding	£23.617m	£19.632m
Test + Trace support payments for individuals	£0.188m	£0.092m
Council tax hardship relief	£0.780m	£0.738m
Expanded retail discount (business rates)	£7.800m	£7.800m
Emergency funding to cover our costs	£1.406m	£0.965m
Compensation for our income losses	£0.720m	n/a
Local tax losses business rates	£0.177m	n/a
Local tax losses council tax	£0.118m	n/a

Introduction to the reports – Housing Revenue Account



-
- This is purely income and expenditure relating to our housing stock.
 - In February 2020 we set the rents for the year 1/4/20 – 31/3/21.
 - This fed into the Medium Term Financial Plan (MTFP).
 - This included revenue budgets made up of income and expenditure for 2021/22 and projections for 2022/23, 2023/24 and 2024/25.
 - This report shows how the financial position for 2020/21 turned out.
 - Appendix 3 is the housing revenue account element showing the summary for 2020/21.

Housing Revenue Account – the outturn



The main variances	£'000
Repairs + Maintenance expenditure	(178)
Supervision + Management expenditure	(108)
Remainder of HRA expenditure	(174)
Dwelling rents income	17
Remainder of HRA income	35
Bad debt provision increase	497
Additional interest cost	(250)
Budgeted surplus	(95)
Total Outturn Variance	(256)
Contribution to Development Reserve at Outturn	256

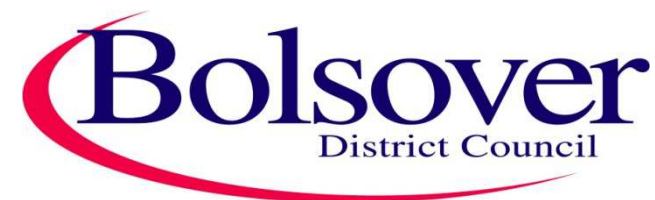
Introduction to the reports – Capital Programme



-
- This is expenditure to purchase new assets or enhance existing ones.
 - Capital is shown separately for general fund and housing.
 - We also show how we are going to pay for the expenditure.
 - In February 2020 the Medium Term Financial Plan (MTFP) included estimates for both.
 - We included expenditure and financing for 2021/22 and projections for 2022/23, 2023/24 and 2024/25.
 - This report shows how the financial position for 2020/21 turned out.

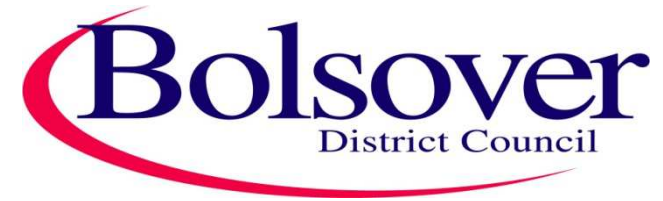
 - Appendix 4 is the capital programme showing the detail of individual schemes and financing for 2020/21.

Capital Programme – the outturn



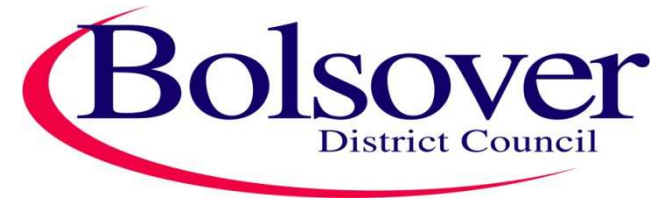
The main variances	£'000
GF Building Assets	(330)
GF ICT Schemes	(98)
Disabled Facilities Grants	(615)
Joint Venture - Dragonfly	(2,122)
Leisure Schemes	(835)
Other GF Capital Schemes	(253)
HRA New Build Properties	(527)
Public Sector Housing Schemes	(1,254)
New Bolsover Scheme	(491)
Other HRA Capital Schemes	(80)
Total under spend	(6,605)

Introduction to the reports – Treasury Management



-
- Treasury Management is the management of the Authority's cash flows (because it has surplus cash as a result of its day-to-day activities), borrowing and investments and the associated risks.
 - In February 2020 the Medium Term Financial Plan (MTFP) included estimates of interest payable on loans and receivable on our investment balances.
 - We included estimates for 2021/22 and projections for 2022/23, 2023/24 and 2024/25.
 - This report shows how the financial position for 2020/21 turned out.
 - Appendix 5 covers treasury management for 2020/21.

Treasury Management – the outturn



-
- Our over all borrowing requirement was £116.581m which was £0.584m less than budgeted due mainly to less capital expenditure than anticipated.
 - Public Works Loan Board (PWLB) debt was reduced to £97.100m due to a repayment of £2m in year.
 - Effective internal borrowing is £19.481m being the difference between the PWLB debt and the borrowing requirement.
 - PWLB debt interest paid was £3.474m.
 - Investment income received was £0.167m.

Any Questions?

Please email

Theresa.fletcher@Bolsover.gov.uk

Bolsover District Council

Executive

19 July 2021

Corporate Debt – 2020/21

Report of the Portfolio Holder - Finance

Classification: This report is public

Report By: Theresa Fletcher, Head of Finance and Resources

Contact Officer: Theresa Fletcher – 01246 242458
theresa.fletcher@bolsover.gov.uk

PURPOSE / SUMMARY

To present to Executive a summary of the corporate debt position at 31 March 2021.

RECOMMENDATIONS

- 1 That Executive note the report concerning the Council's Corporate Debt as at 31 March 2021.
-

IMPLICATIONS

Finance and Risk: Yes No

Details:

The current position regarding corporate debt is given throughout the report. Failure to collect this debt would have a detrimental impact on the Council's financial position if sufficient bad debt provisions were not in place. It must be remembered that the pandemic will be impacting on the arrears for all our main sources of income at 31st March 21.

On Behalf of the Section 151 Officer

Legal (including Data Protection): Yes No

Details:

There are none arising directly from this report.

On Behalf of the Solicitor to the Council

Staffing: Yes No

Details: There are no Human Resources issues arising directly from this report.

On behalf of the Head of Paid Service

DECISION INFORMATION

Decision Information	
<p>Is the decision a Key Decision? A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds:</p> <p>BDC: Revenue - £75,000 <input type="checkbox"/> Capital - £150,000 <input type="checkbox"/></p> <p>NEDDC: Revenue - £100,000 <input type="checkbox"/> Capital - £250,000 <input type="checkbox"/></p> <p><input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i></p>	No
<p>Is the decision subject to Call-In? (Only Key Decisions are subject to Call-In)</p>	No
District Wards Significantly Affected	None directly
<p>Consultation: Leader / Deputy Leader <input checked="" type="checkbox"/> Cabinet / Executive <input type="checkbox"/> SAMT <input type="checkbox"/> Relevant Service Manager <input type="checkbox"/> Members <input checked="" type="checkbox"/> Public <input type="checkbox"/> Other <input type="checkbox"/></p>	<p>Click here to enter text.</p> <p>Details: Portfolio holder</p>

Links to Council Ambition (BDC)/Council Plan (NED) priorities or Policy Framework including Climate Change, Equalities, and Economics and Health implications.

REPORT DETAILS

1 Background

- 1.1 The main sources of income for the Council's General Fund are business rates, council tax, a small number of government grants and service related income. The main source of income for the Council's Housing Revenue Account is dwelling rent, often referred to as 'housing rents'. Government grants are paid over to us on agreed dates direct into our bank account so there is no need to include them on any of our debtor systems. For most other sources of income we have to request the income due to us.

- 1.2 We request the income due to us on the relevant system by raising bills for business rates, council tax and housing rents. There is legislation in place for each of these sources which determines the rules of collecting this income.
- 1.3 For service related income, invoices are raised on the sundry debtor system which is a module of our Civica Financial Management System. Examples of types of income include: housing benefit overpayment, trade refuse, industrial unit rent, garage site rent, wardens service and alarms and leisure hire of facilities. This income is reported in two amounts with housing benefit overpayments identified from the rest.
- 1.4 The following table shows the sources of income for Bolsover District Council as at 31 March 2021 and 2020 for comparison:

Table 1 – Sources of Income

	2019/20	2020/21	
position at end of	Q4	Q4	variance
	£'000	£'000	£'000
NNDR	(28,218)	(28,585)	(367) *
Council tax	(41,995)	(43,683)	(1,688) **
Housing Rents	(19,948)	(20,330)	(382)
Overpaid housing benefits	(617)	(391)	226
Sundry Debtors	(6,573)	(5,146)	1,427
	<hr/>	<hr/>	
	(97,351)	(98,135)	(784)
* This is 100%, our share of this is 40%			
** This is 100%, our share of this is 16.53% 19/20 + 16.46% 20/21			

- 1.5 (*and **) these debts are part of the collection fund and are shared with major preceptors including the County, police and fire. Only a percentage of these debts belong to Bolsover District Council.
- 1.6 Debtors of a Local Authority are very sensitive to change. If a tenant/tax payer's circumstances change it can become difficult for them to keep paying their rent or council tax. Informing us of a change in personal circumstances late can

mean more benefit is paid than they are entitled to which can mean they become benefit overpayment debtors.

- 1.7 Circumstances can change quickly and mean debtors fall into arrears. It is very common for Local Authority's to have arrears balances due to the vulnerable nature of some of its debtors. Debt management is how the Council manages its arrears and debtors. The following table shows the level of arrears for Bolsover District Council at 31 March for the last two financial years. This information is published in the Council's Statement of Accounts document each year.

Table 2 – Level of Arrears

	2019/20	2020/21	
position at end of	Q4	Q4	variance
	£	£	£
NNDR	422,563	555,701	133,138 *
Council tax	2,543,341	3,540,825	997,484 **
Housing Rents	1,131,486	1,709,514	578,028
Overpaid housing benefits	1,766,212	1,643,213	(122,999)
Sundry Debtors	800,567	610,706	(189,861)
	6,664,169	8,059,959	1,395,790

- 1.8 As you can see from table 2, arrears have increased in 2020/21 for nndr, council tax and housing rents. Almost certainly the Coronavirus pandemic is part of the reason for this. This may be less so for nndr as the amount of reliefs provided by Government £7.8m, will have meant some businesses had little or no liability to pay for 2020/21.
- 1.9 Part of managing the debt is assessing the likelihood of future non-collection. At each year end, an estimate of non-collection is made based on historic payment information for the same class of debt. An amount equal to the non-collection is charged against our revenue account and saved in a provision for future use. The provision is often referred to as the bad debt provision. It is considered prudent to not include all the income in the revenue accounts in a year when there is a chance it won't all be collected.
- 1.10 As part of year end work the provision balance for each class of debt is reviewed, compared against latest arrears balances to ensure it still covers the

amount of non-collection in case we have to write-off debts, and either increased or decreased, whichever is appropriate.

1.11 Although 2019/20 was relatively unaffected by the Coronavirus pandemic, when we assessed the provision levels at 31 March 2020, we increased the provisions slightly in anticipation of the financial effect on businesses and individuals in 2020/21.

1.12 As you can see from the following table which shows the bad debt provision for each class of debtor at 31 March for the last two financial years, we felt it necessary to increase the provision considerably for nndr, council tax and housing rents based on the increased arrears balances at 31/3/21.

Table 3 - Bad Debt Provisions

	2019/20	2020/21	
position at end of	Q4	Q4	variance
	£	£	£
NNDR	(286,317)	(555,701)	(269,384) *
Council tax	(1,517,431)	(2,206,432)	(689,001) **
Housing Rents	(607,220)	(1,154,736)	(547,516)
Overpaid housing benefits	(1,406,455)	(1,365,626)	40,829
Sundry Debtors	(80,783)	(140,518)	(59,735)
	<u>(3,898,206)</u>	<u>(5,423,013)</u>	<u>(1,524,807)</u>

1.13 As previously mentioned there is legislation that governs the collection of business rates, council tax and housing rents. As a Local Authority it is necessary to have a debt collection process that adheres to legislation but ensures the maximum amount of income is collected.

1.14 Members will be aware that due to Covid, from mid-March to the 30th of June 2020, the Council took no recovery action regarding debt collection. From the 1st of July we began 'soft recovery' along with the other Derbyshire authorities. This meant people who owed the Council money received extra letters offering help to settle what they owed over a longer period.

1.15 Between 1st of July and 4th November we took small steps towards getting back to pre-Covid processes in our recovery of debts but staff were still contacting debtors by telephone who had not responded to our letters. We saw positive

results from this interaction by payment plans being arranged or some settling their debts in full immediately.

- 1.16 In November when we went back into lockdown, we again reverted to soft recovery and did not send out any court letters. Contact centres were closed and those who pay by cash were unable to make payments so we planned to allow time for missed cash payment to be made before undertaking full recovery again. As we went almost immediately into a third lockdown, we ended the year undertaking soft recovery only and did not send any further court letters out for the year.
- 1.17 The strategy of undertaking mostly soft recovery action during 2020/21 could have meant businesses and individuals took advantage of not being chased and reprioritised their debts if they were having difficulties, which could be another reason for arrears levels being higher.
- 1.18 Now we have reverted once again to pre-Covid processes, it is hoped we will see a sharp increase in the number of businesses and individuals setting up arrangements to pay off their outstanding arrears as staff are once again contacting debtors and offering ways to help.
- 1.19 Indicators for debt collection are monitored through the 'Perform' system and reported at the quarterly performance meetings where any areas of concern are raised. Targets for collecting income and reducing arrears for each class of debt are set and monitored. The performance data on debt collection is also reported quarterly to Executive for information where any areas of concern are raised/discussed.
- 1.20 The following table shows for 2020/21 the movement since last financial year in the value of each source of income, the amount that is outstanding as arrears and the bad debt provision which relates to that source of income.

Table 4 – Summary for 2020/21

	Income	Arrears	Provision	
	£	£	£	
NNDR	(367,000)	133,138	(269,384)	*
Council tax	(1,688,000)	997,484	(689,001)	**
Housing Rents	(382,000)	578,028	(547,516)	
Overpaid housing benefits	226,000	(122,999)	40,829	
Sundry Debtors	1,427,000	(189,861)	(59,735)	
Totals	(784,000)	1,395,790	(1,524,807)	

1.21 Over all in 2020/21 we have raised on our systems £0.784m (net) more in income. Our arrears have increased by £1.4m but if we include just nndr, council tax and housing rents the increase is £1.7m. We have increased the bad debt provisions by £1.5m.

2 Reasons for Recommendation

2.1 To ensure that Executive are informed of the latest position concerning the Council's debt.

3 Alternative Options and Reasons for Rejection

3.1 This report is for information only.

DOCUMENT INFORMATION

Appendix No	Title
Background Papers (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet (NEDDC) or Executive (BDC) you must provide copies of the background papers)	

Bolsover District Council

Executive

19 July 2021

Appointments to Outside Bodies

Report of the Monitoring Officer and Solicitor to the Council

Classification: This report is public

Report By: Amy Bryan – Senior Governance Officer

Contact Officer: Amy Bryan, Senior Governance Officer
01246 242529 / amy.bryan@bolsover.gov.uk

PURPOSE / SUMMARY

To list the outside bodies for Executive to appoint representatives to on behalf of the Council.

RECOMMENDATIONS

1. That the representatives to outside bodies as listed in Appendix 1 be appointed.
2. The term of office for each appointment will be from the date of this meeting until the end of the Municipal Year unless otherwise specified next to the organisation.

Approved by the Portfolio Holder – Corporate Governance

IMPLICATIONS

Finance and Risk: Yes No

Details:

There are no financial or risk implications arising from this report.

On Behalf of the Section 151 Officer

Legal (including Data Protection): Yes No

Details:

- There are no legal or data protection implications arising from this report.

Staffing: Yes No

Details:

There are no staffing implications arising from this report.

On behalf of the Head of Paid Service

DECISION INFORMATION

Decision Information	
<p>Is the decision a Key Decision? A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds:</p> <p>BDC: Revenue - £75,000 <input type="checkbox"/> Capital - £150,000 <input type="checkbox"/></p> <p>NEDDC: Revenue - £100,000 <input type="checkbox"/> Capital - £250,000 <input type="checkbox"/></p> <p><input checked="" type="checkbox"/> Please indicate which threshold applies</p>	No
<p>Is the decision subject to Call-In? (Only Key Decisions are subject to Call-In)</p>	No
<p>District Wards Significantly Affected</p>	None
<p>Consultation: Leader / Deputy Leader <input checked="" type="checkbox"/> Cabinet / Executive <input checked="" type="checkbox"/> SAMT <input type="checkbox"/> Relevant Service Manager <input type="checkbox"/> Members <input type="checkbox"/> Public <input type="checkbox"/> Other <input type="checkbox"/></p>	Yes Details: -

<p>Links to Council Ambition (BDC)/Council Plan (NED) priorities or Policy Framework including Climate Change, Equalities, and Economics and Health implications.</p>
<p>Good Governance Council representatives on outside bodies support the overall objectives of the Corporate Ambition and partnership working</p>

REPORT DETAILS

1 **Background** *(reasons for bringing the report)*

1.1 Executive are asked to consider the list of outside bodies attached at Appendix 1 and to appoint the representatives as listed.

2. **Details of Proposal or Information**

2.1 The term of office for each appointment will be from the date of this meeting of Executive to the date of the first Executive meeting of the next municipal year (i.e. 2022/23) unless otherwise specified next to the organisation in Appendix 1.

2.2 The representatives must be Executive Members.

3 **Reasons for Recommendation**

3.1 Executive are asked to consider the list of outside bodies (Executive functions) attached at Appendix 1 and to make the appointments.

4 **Alternative Options and Reasons for Rejection**

4.1 Executive could choose not to appoint to the outside bodies however this is not recommended as this would fail to provide a representative of the Council to these organisations.

DOCUMENT INFORMATION

Appendix No	Title
1	Appointments to Outside Bodies (Executive Functions) for 2021/22
Background Papers (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet (NEDDC) or Executive (BDC) you must provide copies of the background papers)	
None	

REPRESENTATIVES ON OUTSIDE BODIES 2021/22

CABINET FUNCTIONS

Organisation		Representative(s) for 2021/22
Active Derbyshire (formerly Derbyshire Sport)	Cabinet Member with responsibility for Leisure	Councillor Downes
Age Concern Chesterfield & District	Cabinet Member with responsibility for Social Inclusion	Councillor Dooley
Ambition Partnership Group	Cabinet Member with responsibility for Partnerships	Councillor Dooley
Arts Derbyshire	Cabinet Member with responsibility for Leisure	Councillor Downes
Association of Retained Council Housing (ARCH)	Cabinet Member with responsibility for Housing	Councillor Peake
Association for Public Service Excellence National Central Region	Cabinet Member with responsibility for Housing and/or Streetscene Cabinet Member with responsibility for Housing and/or Streetscene	Councillor Peake / Councillor Watson Councillor Peake / Councillor Watson
Bolsover Community Safety Partnership	Cabinet Member with responsibility for Community Safety	Councillor Dooley
Bolsover Countryside Partnership	Cabinet Member with responsibility for Environment	Councillor Deborah Watson
Bolsover District Youth Advisory Panel	Cabinet Member with responsibility for Social Inclusion	Councillor Dooley

Organisation		Representative(s) for 2021/22
Bolsover Partnership Board	Leader of the Council Cabinet Member with responsibility for Partnerships	Councillor Fritchley Councillor Dooley
Bolsover Partnership – Health and Wellbeing Partnership	Cabinet Member with responsibility for Health and Wellbeing	Councillor Watson Substitute: Councillor Dooley
Business Executive Advisory Group	Leader of the Council	Councillor Fritchley
Chesterfield and District Crematorium Joint Committee (2 Seats)	Cabinet Member with responsibility for Partnerships Cabinet Member with responsibility for Environmental Health	Councillor Dooley Councillor Watson
Chesterfield Royal Hospital NHS Foundation Trust (3 Year Term expiring on 2 June 2022)	Cabinet Member with responsibility for Environmental Health	Councillor Watson
DEFRA Rural and Farming Network	Cabinet Member with responsibility for Environmental Health	Councillor Watson
Derby and Derbyshire Strategic Leadership Forum	Leader of the Council Deputy Leader of the Council (Substitute) Chief Executive Officer (non voting)	Councillor Fritchley Councillor McGregor
Derbyshire Engagement Network	Cabinet Member with responsibility for Social Inclusion	Councillor Dooley

Organisation		Representative(s) for 2021/22
Derbyshire Health and Wellbeing Board	Cabinet Member with responsibility for Health and Wellbeing	Councillor Watson
Derbyshire Law Centre	Cabinet Member with responsibility for Corporate Governance	Councillor McGregor
Derbyshire Partnership Forum	Leader of the Council Deputy Leader of the Council (substitute) <i>Anti-Poverty Champion</i>	Councillor Fritchley Councillor McGregor Councillor Bowler
Derbyshire Safer Communities Board	Cabinet Member with responsibility for Community Safety	Councillor Dooley
Derbyshire Unemployed Workers Centre	Cabinet Member with responsibility for Social Inclusion	Councillor Dooley
District Councils Network	Leader of the Council	Councillor Fritchley
Disability Derbyshire Coalition for Inclusive Living	Cabinet Member with responsibility for Social Inclusion	Councillor Dooley
D2 Joint Committee for Economic Prosperity	Leader of the Council Deputy Leader of the Council (Substitute)	Councillor Fritchley Councillor McGregor
D2N2 Infrastructure Investment Board	Leader of the Council	Councillor Fritchley
Dragonfly Development Ltd Board	Leader of the Council	Councillor Fritchley
East Midlands Councils	Leader of the Council	Councillor Fritchley

Organisation		Representative(s) for 2021/22
East Midlands Councils Migration Board	Leader Cabinet Member with responsibility for Social Inclusion (Substitute)	Councillor Fritchley Councillor Dooley
Groundwork Creswell, Ashfield and Mansfield	Cabinet Member with responsibility for Growth	Councillor Smyth
Industrial Communities Alliance	Leader of the Council Deputy Leader of the Council	Councillor Fritchley Councillor McGregor
Joint Board (BDC/NEDDC/CBC)	Leader of the Council Deputy Leader of the Council (Substitute) (Scrutiny Representative) (Observer) (Scrutiny Representative) (Substitute Observer)	Councillor Fritchley Councillor McGregor <i>Appointed by Council Councillor Rose Bowler</i> <i>Councillor Nick Clarke/ Councillor Tom Munro</i>
Junction Arts	Cabinet Member with responsibility for Leisure	Councillor Downes
LEADER Programme	Leader of the Council	Councillor Fritchley
Local Authorities Energy Partnership	Cabinet Member with responsibility for the Environment	Councillor Deborah Watson
Local Government Association – General Assembly	Leader of the Council	Councillor Fritchley
Local Government Information Unit	Leader of the Council	Councillor Fritchley

Organisation		Representative(s) for 2021/22
Markham Vale Liaison Committee	Leader of the Council	Councillor Fritchley
North Derbyshire Citizens Advice Bureau	Cabinet Member with responsibility for Social Inclusion	Councillor Dooley
North East & Bolsover Learning Disability Partnership Board	Cabinet Member with responsibility for Social Inclusion	Councillor Dooley
Peak District and Derbyshire Destination Management Partnership	Leader of the Council	Councillor Fritchley
Sheffield City Region Combined Authority	Leader of the Council Deputy Leader - Substitute	Councillor Fritchley Councillor McGregor
Sheffield City Region Local Enterprise Partnership (LEP) Board	Cabinet Member with responsibility for Partnerships	Councillor Dooley
Shirebrook Business Services Board	Leader	Councillor Fritchley
Two Shires Credit Union	Cabinet Member with responsibility for Finance	Councillor Moesby

Bolsover District Council

Executive

19 July 2021

Award of Phase 2 EWI Works via EEM Framework

Report of the Portfolio Holder - Housing

Classification: This report is public

Report By: Helena Skeavington

Contact Officer: Catherine Platts

PURPOSE / SUMMARY

To seek approval for the awarding of the contract for installation of External Wall Insulation (EWI) to 93 Nr. Council properties for Bolsover District Council.

RECOMMENDATIONS

1. It is recommended that the contract be directly awarded to Sustainable Building Services to guarantee resources to deliver the scheme and secure the funding support.
2. That progress on this contract is reported through the Housing Stock Management Group.

Approved by the Portfolio Holder – Housing

IMPLICATIONS

Finance and Risk: Yes No

Details:

The cost for the match funding within this contract is within existing HRA budgets for EWI works, in the already approved Capital Programme.

On Behalf of the Section 151 Officer

Legal (including Data Protection): Yes No

Details:

The procurement of these works has been undertaken in compliance of standard council procedures. Industry standard contract documentation will be prepared for

both parties to sign prior to commencement of works. The issue of sensitive data such as names, addresses and contact numbers of council tenants while undertaking this project shall comply in full with council and data protection policy guidelines.

On Behalf of the Solicitor to the Council

Staffing: Yes No
Details:

The works will result in no direct staffing implications.

On behalf of the Head of Paid Service

DECISION INFORMATION

Decision Information	
Is the decision a Key Decision? A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds: BDC: Revenue - £75,000 <input type="checkbox"/> Capital - £150,000 <input checked="" type="checkbox"/> NEDDC: Revenue - £100,000 <input type="checkbox"/> Capital - £250,000 <input type="checkbox"/> <input checked="" type="checkbox"/> Please indicate which threshold applies	Yes
Is the decision subject to Call-In? (Only Key Decisions are subject to Call-In)	Yes
District Wards Significantly Affected	Ault Hucknall, Barlborough, Bolsover east & south, Clowne east, Elmton with Creswell, Shirebrook north & Whitwell
Consultation: Leader / Deputy Leader <input type="checkbox"/> Cabinet / Executive <input type="checkbox"/> SAMT <input type="checkbox"/> Relevant Service Manager <input type="checkbox"/> Members <input checked="" type="checkbox"/> Public <input type="checkbox"/> Other <input type="checkbox"/>	Yes Details: Ward Members

Links to Council Ambition (BDC)/Council Plan (NED) priorities or Policy Framework including Climate Change, Equalities, and Economics and Health implications.

The works are linked directly with local and national ambitions to reduce carbon dioxide emission levels

REPORT DETAILS

1 Background *(reasons for bringing the report)*

- 1.1 It was identified that the Council has a number of dwellings which would qualify for Green Homes Grant Local Authority Delivery Phase 2 (**LAD 2**). This scheme aims to raise the energy efficiency of low-income and low Energy Performance Certified (EPC) rated homes.
- 1.2 Working in conjunction with the Housing Team, the Home Improvement Coordinator was successful in bidding for £420,000 of funding for 93 properties.
- 1.3 Although Sustainable are currently on site carrying out works under Lad 1b, this will be a standalone second Contract.
- 1.4 There is a requirement that the Council matches the external funding received with an equal amount from its own capital resources.
- 1.5 The total estimated value of works is £900,000 as it is necessary to carry out enabling works, such as moving cabling.

2. Details of Proposal or Information

- 2.1 That the contract be directly awarded to Sustainable Building Services to guarantee resources to deliver the scheme and secure the funding support.

3 Reasons for Recommendation

- 3.1 Continuity of work flow and to ensure that works are completed on very tight schedule (31st December 2021 completion is deadline for funding).
- 3.2 Sustainable are in first position on the relevant EEM Framework.

4 Alternative Options and Reasons for Rejection

- 4.1 Full competitive tender carried out by Bolsover District Council or mini competition within Framework. Rejected because of extremely tight period to complete works and necessity to secure a certified and competent contractor and resources ahead of other authorities who are also looking to complete within same time frame. The contract is being let in accordance with the EEM Framework and therefore meets the Council's procurement obligations

4.2 Extending current Contract – Was not deemed appropriate as due the large value and doubling of the Contract period.

DOCUMENT INFORMATION

Appendix No	Title
None	
Background Papers (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet (NEDDC) or Executive (BDC) you must provide copies of the background papers)	
None	

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